4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way. The college Management decides the creation and enhancement of infrastructure from time to time keeping in view the infrastructural requirements of the existing courses and new courses envisaged, according to the needs of students and in tune with changing trends.
- The institution has a definite mechanism for creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management. The Management allocates funds for the creation and enhancement of infrastructure on priority basis and ensures the creation of these facilities in time. The management has made the following organizational set up for the creation and maintenance of the infrastructural facilities:
  - Building committee
  - Estate manager/Supervisor
  - IT department – Technical staff
  - Electrician/Plumber
- Physical Facilities
  The institution has adequate infrastructure facilities to meet the demands of courses that it offers and to provide the necessary teaching-learning resources.
- A number of infrastructural facilities have been created and enhanced in the last two years with a total expenditure of ₹ 802 lakhs. 38 furnished class rooms including 27 ICT-enabled rooms
- Well-equipped laboratories, a science research laboratory, a multi-media language laboratory, Natural history museum, History museum, computer hardware museum, botanical garden, central library, eight audio-visual halls, five auditoria/seminar halls, two open-air theatres, an indoor sports complex and a spacious playground cater the curricular, co-curricular and extracurricular needs of the institution.
- The institution also has residential facilities for teaching and non-teaching staff and lady students.
- Canteen, common rooms for boys and girls, separate office spaces for various student-centric activities, student service centre are additional facilities available in the institution.
  Library as a Learning Resource
  A spacious library (3500 Sq. Mts.) with 94918volumes, about 166 journals/periodicals, about 303 CDs, and an internet café caters the learning requirements of the faculty and students. In addition to physical learning resources available, virtual library facilities are also provided.
  IT Infrastructure
  A centralized server system, connecting the entire campus, has enabled smooth and speedy administration. The IT infrastructural facilities include desktop computers, laptop computers, two servers, thin client RDS desktops which provide 1:8 computer-student ratio. Well established LAN facility links all the departments. Licensed software is being used in the servers and systems.
- Maintenance of Campus Facilities
  Campus facilities are being well maintained through the appointment of full time supervisor,

regular electrician, plumber, carpenter, masons, IT admin and technicians. UPS and generator facilities help to provide continuous power and drinking water supply

- The institution chalks up a plan for optimum utilization of infrastructure in the commencement of the academic year for its various academic and other activities.

- Optimum utilization of the infrastructure is ensured by the institution by allocating infrastructural space to every curricular, co-curricular, and extra-curricular activity of the College and these activities form a part of the regular time table.

- The Management regularly analyses the needs of infrastructural requirements in line with its academic growth. The institution augments infrastructural facilities to keep pace with demands of the new courses offered, increase in student strength and the requirements of the student community.

- Provides space to conduct various Government Examinations and University examinations for students from neighbouring institutions also.

- The institution permits the use of both physical and intellectual resources of the computer science department to hold classes, training programmes, workshops to students, teachers, and non-teaching staff of different nearby institutions also.

- Special coaching and training sessions are held during vacations to train students in different sports.

- The institution permits the various social and service organizations, agencies and educational institutions to conduct activities such as Blood donation camps, medical camps, eye camps, etc. on weekends, holidays and during vacations.

- The facilities of the Ranga Adhyayana Kendra are made available to other cultural organizations for holding their performances providing an opportunity to the students and the public to witness.